

TOWN OF RUSSIA, HERKIMER COUNTY

Application No.

LAND USE AND DEVELOPMENT PERMIT APPLICATION

Please type, or print legibly in ink
(3 Pages plus Deed)

Applicant:

Name: (print) _____

Address: _____

Telephone: Day: _____ Evening: _____

Property and ownership

Tax map parcel number: _____ Are you the owner of the property? Yes___ No___

If not please note relationship to property (for example "architect", "agent", "lessee", etc. and owner's full name, address and telephone number): _____

Location of property: (Mailing address, if any. If there is no mailing address for the property, describe the location by naming the road or roads adjacent to the property and the direction and distance from the nearest intersection or other landmark):

Description of the present use and the proposed use of the land (for example "single family residence with garage") _____

Proposed new or additional use:

New building___ Addition___ Alteration___ Repair___ Removal___ Demolition___

Site modification ___-Septic system modification or installation___

New or additional business use___ Other use or additional description: _____

ATTACH A PLOT DIAGRAM (SEE ATTACHED SAMPLE AND FORM)

The information above and attached is an accurate description of my planned land use.

Signature: _____ Date: _____

Application fee (to be paid when application is submitted):

Codes Enforcement Officer, Herbert Belfiore
Phone: 826-3845 Home, 794-4686 Cell, 826-3432 x 104 Office

Initials

New homes/structures: \$25.00

Additions or alterations: \$10.00

Please Make Checks Payable to the Town of Russia

LAND USE AND DEVELOPMENT PERMIT APPLICATION

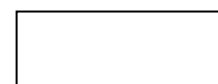
PLOT DIAGRAM

Existing structures: 

New structures or installations: 

Road centerline: - - - - - Property line - - - - -

Show all existing, and all proposed new or modified structures or installations. For each new structure or installation, show distance from nearest existing structures on the property, and setbacks (shortest distance) from adjacent property lines and road centerlines. Show any other important site features on the diagram (for example, ditches, driveway, existing septic system, etc.) Attach a separate sheet if you need more space.



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Number each new or modified structure or installation on the diagram and describe below

No.	Use/Description	Length	Width	Height	Modifications

Application Received: _____

Fee Paid: _____

Date Permit Issued: _____

Approved Application ☐

Disapproved Application ☐

Comments:

- ◆ **The Codes Enforcement Officer reserves the right to request additional information from the applicant as he/she deems necessary.**

Signature Codes Enforcement Officer

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